

# MARSS Working Group Scheduling Recommendations

July 27, 2017

## General Scheduling Ballparks

1. Requirements Refinement: August & September, with Possible Overflow into October
2. Funding Discussions: November & December
3. January: Develop Final Report

## Candidate Approach to Requirement Refinement Workshops

### 1. Hold Weekly Half-Day Workshops in August & September for a Core Work Team

#### Requirements Workshop #1

- Revisit and Adjust Goals & Parameters of Requirements Refinement Work
  - Review Definition Draft
  - Review Context Diagram
- Review Glossary

#### Requirements Workshop #2 & #3

- Review & Refine Uses of MARSS for One Type of Rulemaking Proceeding
  - Review User Stories for General Rulemaking Proceeding without a Public Hearing
  - Use Swimlane Diagram as Guide for Walkthrough
- Review Lifecycle Model for the Proceeding Type with Status-Changing Events
- Discuss Known Gaps/Questions as they Relate to Points in Process
- Discuss Known Gaps/Questions as they Relate to Overall Solution

#### Requirements Workshop #4

- Review Uses of MARSS for Viewing & Accessing Information & to Manage Administrative Features
  - Review User Stories for Information Views & Access
  - Review User Stories for Managing Administrative Features
- Discuss Known Gaps/Questions as they Relate to Uses

#### Requirements Workshop #5 - #8

- Review & Refine Uses of MARSS for Remaining Types of Rulemaking Proceedings
  - Where targeted discussions and limited questions will suffice based on what we learned from first proceeding discussion, Review Targeted Topics/Questions
  - Where a proceeding or additional process needs a structured process walkthrough to provide context, Review User Stories for Other Proceedings & Processes
    - If needed, Use Swimlane Diagram as Guide for Walkthrough
    - If diagram doesn't exist, Live Model Process with Data Flow
- Review Lifecycle Model for the Proceeding Type with Status-Changing Events
- Discuss Known Gaps/Questions as they Relate to Point in Process
- Discuss Any New Gaps/Questions as they Relate to Overall Solution

### 2. Hold Monthly Full Work Group Status and Discussion Meetings through Feb.

### 3. Conduct Targeted Discussions with One or More Subject Matter Experts (e.g. Data Practices Requirements)

### 4. Complete Homework (e.g. Review of Rulemaking Record Items List)